

Castletown Town Commissioners

Town Hall & Civic Centre, Farrants Way, Castletown,

Isle of Man, IM9 1NR

Tel + 44 (0) 1624 825005

Town Clerk: H F Mackenzie BSC (Hons) ARSM



Friday, 25 April 2025

Dear Sir/Madam

Please note that the Statutory Meeting will be held in the Town Hall Board Room on Tuesday 6th May 2025 at 7 pm.

Yours faithfully

Hugo Mackenzie

Town Clerk

AGENDA

1. Acceptance of Office
2. Election of Chairman
3. Election of Vice Chairman
4. Election of Representatives to Joint Boards and Committees
5. Appointment of Committee Chairmen / Lead Members for the ensuing year.
 - a) Works, properties and parks.
 - b) Housing and maintenance
 - c) Library
6. **Election of Representatives to Joint Boards and Committees**
 - Appointment of Representative to the Southern Recycling Centre
 - Appointment of Representative to Southern Sheltered Joint Housing Board.
 - Appointment of Representative to Southern Authorities Health Care Committee
 - Appointment of Representative to Southern Swimming Pool Board
 - Appointment of Representative to Southern Civic Amenity Site Board
7. Notices of Motion Mr Cringle to Move
 1. Amendment of Standing Orders (Meetings to commence at 7pm)
 2. (Recording of Meetings and record Retention)



SERVING THE COMMUNITY SINCE 1884

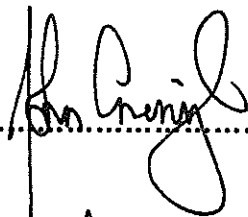
Mr Cringle to move:

“That all meetings as set out below pertaining to the business of the Castletown Commissioners shall have both written minutes taken and a digital recording of the full proceedings. Written minutes do not preclude the trialing and approval by the Board of digital transcription software in the future. All digital recordings are to be retained in a safe place by the Town Hall for a period of not less than seven years from the date of the meeting:

1. Public Board Meetings
2. Board in Committee meetings
3. Strategic Committee meetings
4. Standing Committee meetings

And any other meetings deemed appropriate by the Board or by a standing committee of the Board may be recorded in line with the above provisions and that such recordings shall on a request being made by any elected member of the Commissioners be made available to them within the confines of the Town Hall”

Signed



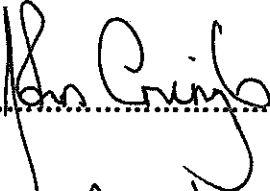
Date

26 April 2025

Mr Cringle to move:

“That all future monthly public Board meetings of the Castletown Commissioners shall commence at 7:00pm”

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Signed 

Date 