

Minutes of the Public Meeting of the Commissioners

Date: 5 March 2026

Time: 19:00

Location: Castletown Town Hall

Present: Chairman JA Brown OBE (JAB), Vice Chairman JJ Cringle (JJC), A Leonard (AL), LRD Watterson (LRDW), WF Galley (WFG)
Apologies: CB Quine (CBQ), MP Patel (MPP), C Meakin (CM) Deputy Clerk
In Attendance: Kim Foy (KF) Minutes Clerk

PS/115 Opening of the Meeting

The Meeting was opened by **Mr Brown OBE Chairman**

PS/116 Suspension of Standing Order 10A (1)

Proposed: JJC

Seconded: LW and unanimously agreed that Standing Order 10A (1) regarding digital recording be suspended.

PS/117 Approval of Minutes held on 2 February 2026

Proposed: AL

Seconded: JJC and unanimously agreed that the Minutes of a Meeting held on 2 February 2026 be signed as a correct record by the Chairman.

PS/118 Business out of the same

None

PS/119 Business required by statute

None

PS/120 Reports

Reports and recommendations presented by the Chairman of each Committee of the Board were read and noted.

1. Business, Development and Finance Committee

See attached report dated 5 March 2026.



2. Infrastructure Committee

Noted that Phase 2 School Hill Re-development project is now underway, expected to be completed in 2028.

3. Leisure Committee

See attached report dated 5 March 2026.

JAB reported that discussions are ongoing in respect of this year's S100 Fanzone.

PS/121 Chairman's Report

See attached report dated 5 March 2026.

PS/122 Written Questions (Standing Order 5(1)) put by a Member to be answered by the Chairman of the Board or the Chairman of a Committee.

None

PS/123 Monthly Financial Report

None provided.

PS/124 Correspondence Received

Planning approval was given on 25 February 2026 for the Commissioners Works Depot facility and parking at Westhill Avenue. Now must wait for the completion of the 28 day appeal period.

The proceeds from the sale of the Gas Works site will be used towards the cost of the facility. The new facility will replace the current need to rent 5 Farrants Way and the continued use of the Fire Station site.

PS/125 Planning Applications

Ref: PA 26/00056/GB and PA26/00058/CON, The George Hotel, Castletown - Internal alterations to relocate the existing first floor kitchen to the Ground floor together with layout changes to the function room including access to the rear beer garden and internal alterations to provide a further 7 bedrooms.

Proposed: AL

Seconded: LRDW and unanimously agreed that no objections be raised.



PS/126 Notices of Motion (Standing Orders 5(1) and 6

None

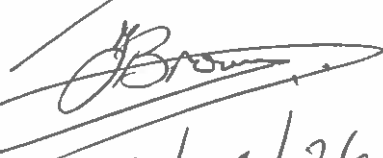
PS/127 Residents Questions

The Chairman invited questions from the residents attending the Meeting, but none were asked.

PS/128 Next Meeting

The next Meeting of the Board would be held at 7pm on Tuesday 7 April 2026.

The Chairman adjourned the meeting at 7.25pm.

Approved:

07/04/26.



Castletown Town Commissioners

Meeting date – 23rd February 2026 @ 14:00 hrs.
Town Hall Boardroom

Business, Development, Finance & Administration Committee

Report

B DFA met with an agenda focusing on current financial activities through to the scope of that role within the Commissioners.

1. Finance

➤ Update School Hill Phase 2

- This project is a £13.5kk project spanning 29 months, completing in early 2028. The loan schedule is now in place with phased payments ensuring we do not compromise our cashflow.

➤ Housing Maintenance

- We are collaborating with infrastructure and our housing officer on a preliminary maintenance plan for our local authority housing and once complete it will start implementation.

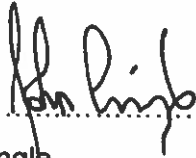
➤ Accounts FY's

- 23/24 not signed
- 24/25 not signed
- We have been advised by the Government Auditor there is a holdup in signing off our accounts for 23/24 & 24/25 and following that information the committee have agreed to publish draft accounts for both years.
- As advised in the budget presentation we are now proceeding to review all our rent and other associated arrears. From June 25 – February 26, (8 months) our arrears have risen by £54.9k. This is an unacceptable increase.

➤ Roles and Responsibility FO/RFO

- We currently have a temporary Finance Officer in place and it is important that the functions and responsibilities of that role are firmly defined by the

Board right through to documented operating procedures to eliminate any single point failure. More importantly we will ensure the correct checks and balances are in place, including reporting metrics to maintain financial security. These procedures will be embedded and remain when we ultimately start the process to employ a full time person.



.....
John Cringle
Chair BDFA Committee

~~2nd~~ March 2026

5th . 



Leisure Committee report 5th March 2026

There's not much to report this month.

- Work is continuing behind the scenes regarding play areas and equipment we hope to do an in-depth report at the next public meeting.
- Bushy's Big Screen will be in action for the Six Nations on the 14th March along with Fox & Fyn, fingers crossed for decent weather.
- There is to be a taster Urban Orienteering Session in July, further details are on the CTC website events page.
- LC have a draft Seasonal Mobile Vendors policy document to present to the board for consideration and approval at the next Business in Committee meeting. If agreed this will enable the office to provide applicants with a license to trade in the Town Centre during the summer months and at special events.
- Please do keep looking on the CTC website Events Calendar to see what's on and once again may I remind people if anyone wishes to hold an event in the Town please do email Townhall@castletown.gov.im or telephone 825005.



Office copy (9)

Castletown Town Commissioners – Chairman's monthly Report to the Board at the Public Session Meetings.

2 pages

5th March 2026/8/jab/Chairman

#	Subject	Comment
1	<p>Bus Vannin: I met with a representative from Bus Vannin to discuss the issue of providing bus shelters at all the designated bus stops in the Town, to encourage Bus Vannin to introduce a time strategy for the installation of shelters. It was a very positive meeting, and it was agreed that Bus Vannin would consider the Commissioners request for shelters and would revert to the Commissioners.</p> <p>Another matter that was raised at the meeting was clarification from the Commissioners as to their policy on bus services continuing to travel through the town centre, i.e. through The Parade.</p> <p>I confirmed that the Commissioners were totally in support of the buses travelling through the town centre as is the present service, and that we had no intention at all to promote the cessation of such a public bus service.</p> <p>I confirmed that the Commissioners saw the continuation of bus services through the centre of Castletown as being a vitally important service, which benefits the Town.</p>	
2	<p>Police vehicles and Coach parking: The Commissioners have agreed that as of the 1st March 2026 the Police vehicles reserved parking near the Castletown Police Office, which provision is part of the agreement with the Department of Home Affairs, will be transferred into the Queen Street car park, with as required under the agreement, 4 spaces being designated for police use only.</p> <p>This change is being made in support of our visiting industry and importantly to attract coaches to continue to visit our historic Town.</p> <p>This will enable the Commissioners to provide permanently 4 designated coach parking spaces, for large coaches and 1 space for a mini coach, located off Farrant's Way.</p> <p>Additionally, during the seasonal months, and when we have advance notification the Town Hall layby on Farrant's Way will be reserved on such days for coach parking, which generally can accommodate 2 coaches.</p> <p>We will if necessary, and when needed, we will provide an extra coach parking space located alongside and on the site of the former Fire Station.</p> <p>These changes will mean that we will increase coach parking spaces available for visiting coach traffic in centre of our town to a total of 8 coach parking spaces, including the mini coach, this being up from 4 spaces.</p> <p>Visitors to our historic town are important to the town's businesses and to the Island, where visitors can enjoy visiting and seeing our Towns unique heritage.</p>	<p>8 spaces</p>
3	<p>Grammar School car park: The Commissioners have arranged for the older surface of the Grammar School car park to have the parking spaces repainted as many are now totally obliterated. This work is programmed to be undertaken this month.</p>	
4	<p>Public Notice Board: The Commissioners have finalised the proposal to install a Town Public Notice Board within the area of The Market Square. It is proposed to erect the Board at the end of the Union Lane as it abuts The Market Square. We are now in the process of applying for planning permission, the proposal also includes the installation of a handrail along the Union Lane to assist people who find it difficult in windy conditions to walk along the Lane.</p> <p>Over the years a number of people have fallen and been injured in the Lane due to adverse weather conditions.</p>	

5	<p>Town Centre Public Toilets: New Public Toilet arrangements in the centre of the Town come into effect this week.</p> <p>The Commissioners have agreed that the toilets located within the shelter at Thirtle Bridge, will during the weekdays now be open from 8.30am to 4.00pm. The Public Toilets within the Town Hall will be open daily during the day when the Town Hall is open and, when the library is open on a Saturday.</p> <p>Public toilet provisions will continue to be available 24/7 in the toilets provided at the side of the Town Hall, which also provides a facility for disabled persons. This facility is being upgraded to improve its standard of the facility.</p> <p>Notices have been erected at the toilets within the shelter at Thirtle Bridge to advise the public of the availability of public toilets within the Town centre when they are closed.</p>	
6	<p>Bowling Green/Tennis Courts public toilets: The Commissioners are also progressing a small scheme to undertake an initial upgrade of the public toilets located within the Town's Bowling Green and Tennis Courts area. The work will be progress very soon, which will be followed at a later date with more extensive upgrade and repair to the toilets to improve the facility.</p>	
7	<p>Castletown Railway Station: The Commissioners are delighted to see the substantial works being undertaken by IOM Railways in upgrading and improving the grounds of Castletown Railway Station and tidying up the embankment. The replacement of new wooden fencing running parallel with Poulson Park and the fencing beside the steps into the park, along with the surfacing of the Station car park are all very welcome improvements to the Castletown Station and its environs. Place on record the Commissioners thanks to DOI/IOM Railways for undertaking this important improvement scheme within Castletown.</p>	

Castletown Town Commissioners – Chairmans monthly Report to the Board at the Public Session Meetings.

5th March 2026/8/jab/Chairman

2 pages





Isle of Man
Government

TOWN AND COUNTRY PLANNING ACT 1999

The Town and Country Planning (Development Procedure) Order 2019

In pursuance of powers granted under the above Act and Order the Department of Environment, Food and Agriculture determined to **APPROVE** an application by Castletown Commissioners, Ref **25/90888/B**, for the **Replacement of existing garages with works depot and parking for Castletown Commissioners at Existing Garages Land Off Westhill Avenue Castletown Isle Of Man IM9 1LX.**

Any conditions or notes which apply to the approval are set out below. This approval is subject to compliance with any conditions listed and may not be implemented until it becomes final (see guidance notes).

1. The development hereby approved shall be begun before the expiration of four years from the date of this decision notice.

Reason: To comply with Article 26 of the Town and Country Planning (Development Procedure) Order 2019 and to avoid the accumulation of unimplemented planning approvals.

2. The proposed building shall be built in accordance with the schedule of materials as annotated in drawing 10-03 and those finishes and material shall be retained in perpetuity.

REASON: To ensure a high level of finish and appearance.

3. The building here by approved shall only be used by Castletown Commissioners as their works depot for the benefit of the town.

REASON: To avoid any industrial or commercial operation within a residential area.

4. No external lighting is here by approved, unless a sensitive lighting plan, following best practise as detailed in the Bat Conservation Trust and Institute of Lighting Professionals Guidance Note 8/23 on Bats and Artificial Lighting (2023), has been submitted to the Department and approved in writing.

REASON: To prevent any harm to the Environment

5. Noise levels from any plant, processes or equipment at the proposed industrial development measured at neighbouring residential premises including gardens, between the hours of 0700 - 2000 hrs (day-time) shall not exceed 50 dB LAeq, 1 hour; and noise levels from any plant, processes or equipment at the proposed industrial development measured at the

external facade of neighbouring residential premises, between the hours of 2000 - 0700 hrs (night-time) shall not exceed 45 dB LAeq, 5 minute.

REASON: To safeguard the residential amenity of the neighbouring properties.

6. No items of machinery or any equipment or other goods shall be kept outside of any buildings and all activities (other than those stated within this application) shall be undertaken within the buildings unless otherwise agreed in writing by the Planning Authority.

REASON: To protect the neighbouring amenity and parking areas

7. The buildings shall be used only from Monday to Saturdays inclusive and no business shall be carried out therein on Sundays or Bank Holidays unless otherwise agreed in writing with the Planning Authority or in case of an emergency.

REASON: To safeguard the character of the area

8. Prior to the occupation or use of the building hereby approved, details of a vehicle barrier to the disabled parking spaces opposite the fire doors to the Scout Hall Building, shall be submitted to and approved in writing by the Department. The development shall be undertaken in accordance with those approved details and retained as such thereafter.

REASON: To prevent any vehicle blocking the outward opening fire doors.

9. The development hereby approved shall not be occupied or operated until the vehicle parking and turning areas have been provided in accordance with approved plans and the parking and turning areas shall thereafter be kept available for the parking and turning of vehicles associated with the development.

REASON: In the interests of highway safety.

10. Prior to the development hereby approved being brought into use the petrol and oil interceptors as shown on the approved plans shall be installed and retained as such thereafter.

Reason: to avoid surface water contamination.

This decision relates to drawings and supporting information received on 19th December 2025, referenced;

SC1727/PL/10-00

SC1727/PL/10-01-A

SC1727/PL/10-02-A

SC1727/PL/10-03

SC1727/PL/10-04-A

A629/LS-05

This decision has been made for the following reasons(s)

The proposed installation would comply with General Policy 2 of the Isle Of Man Strategic Plan 2016.

Date of Issue:
25th February 2026

Department of Environment, Food and Agriculture, Planning & Building Control Directorate, Murray House, Mount Havelock, Douglas, Isle of Man, IM1 2SF. Email planning@gov.im. Tel 01624 685950



A MORGAN

**Interim Director of Planning
and Building Control**

Department of Environment, Food and Agriculture, Planning & Building Control Directorate, Murray House, Mount
Havelock, Douglas, Isle of Man, IM1 2SF. Email planning@gov.im. Tel 01624 685950



Guidance Note

This decision was made by the Planning Committee in accordance with the authority delegated to it.

This decision refers only to that applied for under the Town and Country Planning Act 1999 and its subordinate legislation.

A copy of the Officer's report and any correspondence which informed the assessment and decision is available to view on the Government's website (via <https://pbc.gov.im/online-applications/>)

Implementation

A determination to grant planning approval does not have effect —

- **if an appeal is submitted until the appeal is determined or withdrawn; or**
- **if no appeal is submitted, but there are potential appellants in addition to the applicant, until the time within which an appeal may be submitted has expired (21 days from the date of this notice).**

Development must be carried out in accordance with the approved plans and any attached conditions (irrespective of any changes that may separately be requested at the Building Control stage or by any other Statutory Authority). This approval does not remove the need to also comply with any other relevant legislation.

Any conditions requiring certain works, submissions etc. prior to commencement of development must be fulfilled prior to work starting on site. Failure to adhere to this approval and meet the requirements of all conditions may invalidate this approval or result in formal enforcement action.

Appeal

Any appeal can only be made by a person who has been accorded rights to do so, must be in writing, include the appropriate fee and be submitted to the Department within 21 days of the date of this Notice.

Guidance on how to appeal is available at gov.im/howtoappeal

