

Castletown Town Commissioners



Report

Municipal Year - May 2025 to April 2026

Commissioners Meetings and Members Attendance Report.

The report details meetings held by the Board of Commissioners and the meetings of the sub-committees of the Commissioners, and the Members attendances and the attendance allowance claim payments for the Municipal year 2025/2026.

The attendance allowances claimed are in accordance with the provisions of the Local Government (Members' Attendance Allowances) Order 2013.

This Report was approved for publication by the Board of the Commissioners at the Castletown Town Commissioners Public Session Board meeting held on the 7th July 2026.

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Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026



Introduction:

This first annual Commissioners Meetings and Members Attendance Report provides information about the meetings of the Commissioners and the payments made to members for meetings held during the Municipal year which runs from May 2025 to April 2026.

The governance, functions and responsibilities of the Commissioners are set out in Statute and in the Castletown Town Commissioners Standing Orders.

The present Board of Commissioners were all elected at the Commissioners election held on 24th April 2025 with the members officially taking their seats at the Annual Statutory Meeting held in public session on 6th May 2025 at 7.00pm in the Town Hall Boardroom.

The Board of Commissioners elected the Chairman of the Authority and members to their positions at the ASM.

The members of the Board of the Castletown Town Commissioners 2025/2026 are:

Mr. J. A. Brown OBE, CTC. - Chairman

Mr. J. J. Cringle TC. - Vice-Chairman

Mr. W. F. Galley TC.

Mr. A. Leonard TC.

Mr. M. P. Patel TC.

Ms. C. B. Quine TC.

Mr. L. R. D. Watterson TC.

At the 2025 Annual Statutory Meeting the new Board of Commissioners introduced a new structure of sub-committees of the Commissioners, to replace the 'Lead member' system that had been in operation, to undertake the detailed work of the Commissioners.

The sub-committees generally meet once a month.

Appendix 1 sets out the Commissioners Committee structure. Each sub-committee consists of 3 members, with the responsibilities of each sub-committee determined by the Board and, it sets out the elected Chair and membership of each sub-committee, all who are elected by the Board.

The members of the Board were elected at the 2025 ASM by the Board to the sub-committees as set out in Appendix 1.

Additionally, members of the Board of Commissioners are elected by the Commissioners to represent Castletown on several joint Local Authority bodies, as follows:

- Southern Swimming Pool Board – Mr. J. J. Cringle TC.
- Southern Sheltered Housing Joint Authority – Mr. M. P. Patel TC.
- Southern Civic Amenity Site Board – Mr. W. F. Galley TC.
- Southern Authorities Health Care Trust – Ms. C. B. Quine TC.
- Isle of Man Municipal Association – Mr. J. A. Brown OBE, CTC.

Appendix 2 of the report indicates the number of Commissioners meetings held by the Board and its sub-committees during the Municipal year 2025/2026 along with the details relating to members claims for an allowance as provided for under the Local Government (Members Attendance Allowances) Order 2013. The Statutory Order sets out the level of payment that may be claimed.

The Report sets out the total claimed payments made to each member during the 2025/2026 Municipal Year, and the abbreviations used within the Report.

Appendix 3 sets out some of the main services and facilities of the Commissioners.

Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026

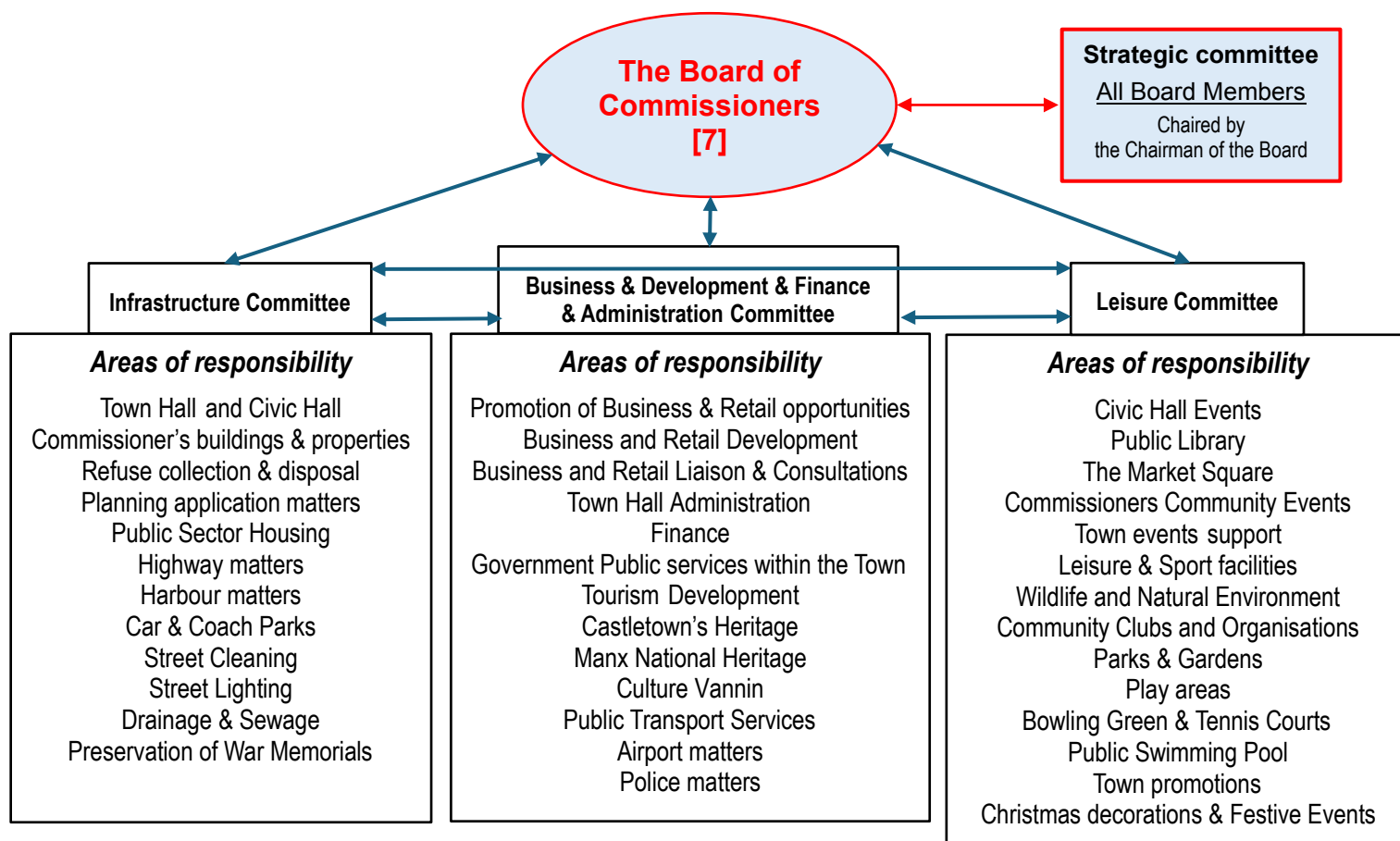


Appendix 1.

Board and Standing Committees Structural Chart – Castletown Town Commissioners

/2025/CTC

Standing committee structure for the Castletown Town Commissioners



Note: Committee responsibilities may with the approval of the Board be added to, transferred or reduced as deemed necessary.

Committee membership – Chairman and 2 members elected at the ASM

NOTE: The Committee functions referred to above do not extend to the discharge of administrative functions or day-to-day operations.

Reference Standing Order 31. – 'Constitution of Committees'

Appendix 1. cont:

Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026



Appendix 1. cont.:

The members of the Board were elected by the Board at the ASM to the following sub-committees:

Business and Development and Finance and Administration Committee:

Mr. J. J. Cringle TC - Chairman.

Mr. A. Leonard TC.

Mr. M. P. Patel TC.

Infrastructure Committee:

Mr. M. P. Patel TC - Chairman.

Mr. J. J. Cringle TC.

Mr. W. F. Galley TC.

Leisure Committee:

Ms. C. B. Quine TC. – Chairman.

Mr. A. Leonard TC.

Mr. L. R. D. Watterson TC.

Note: The Chairman of the Authority is an Ex-officio member of each sub-committee.

Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026



Appendix 2.

During the Municipal year 2025/2026 74 Commissioners meetings were held, as shown below.

Additionally, there were several informal meetings held during the year with external parties. Members of the Board supported and attended a number of public events throughout the year.

The schedule of meetings, attendances and allowances claimed:

Date	Meeting	JA Brown Chairman	JJ Cringle	MP Patel	LRD Watterson	CB Quine	A Leonard	WF Galley
06.05.2025	Annual Statutory Meeting	✓	✓	✓	✓	✓	✓	✓
19.05.2025	BIC	✓		✓	✓	✓		
21.05.2025	IC	✓	✓	✓				✓
22.05.2025	LC	✓			✓	✓		
27.05.2025	BIC	✓	✓	✓	✓	✓	✓	✓
28.05.2025	BDFA	✓	✓	✓			✓	
02.06.2025	PS/BIC	✓	✓	✓	✓	✓	✓	✓
18.06.2025	IC	✓	✓					
18.06.2025	LC	✓			✓	✓	✓	✓
25.06.2025	BDFA	✓	✓	✓			✓	
30.06.2025	PS/BIC	✓	✓	✓	✓	✓	✓	✓
02.07.2025	LC	✓					✓	
08.07.2025	BIC	✓	✓	✓		✓	✓	✓
16.07.2025	BIC	✓	✓	✓	✓	✓	✓	✓
21.07.2025	BIC	✓	✓	✓	✓	✓	✓	✓
23.07.2025	IC	✓	✓	✓				✓
28.07.2025	BDFA	✓	✓	✓				
28.07.2025	EXTRAOrdinary Meeting	✓	✓	✓		✓	✓	✓
31.07.2025	LC	✓				✓	✓	
03.08.2025	EXTRAOrdinary Meeting	✓	✓	✓	✓	✓		
04/08.2025	BIC	✓	✓	✓	✓	✓	✓	
12.08.2025	LC	✓			✓	✓	✓	
18.08.2025	BIC	✓	✓	✓	✓	✓	✓	✓
19.08.2025	IC		✓	✓				✓
01.09.2025	BIC	✓	✓	✓	✓	✓		
09.09.2025	LC	✓			✓	✓	✓	
15.09.2025	BIC	✓	✓		✓	✓	✓	
22.09.2025	BIC	✓	✓		✓	✓	✓	
24.09.2025	BDFA	✓	✓	✓			✓	
26.09.2025	EXTRAOrdinary Meeting	✓	✓		✓	✓	✓	
06.10.2025	BIC	✓	✓	✓		✓	✓	✓

Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026



08.10.2025	BIC	✓	✓	✓	✓	✓	✓	
09.10.2025	LC	✓			✓	✓	✓	✓
13.10.2025	BC	✓	✓	✓	✓	✓	✓	✓
13.10.2025	LC	✓				✓		
23.10.2025	LC				✓	✓		
30.10.2025	LC				✓	✓		
03.11.2025	BIC	✓	✓	✓	✓	✓	✓	✓
04.11.2025	LC	✓			✓	✓	✓	✓
17.11.2025	BC	✓	✓	✓	✓	✓		✓
25.11.2025	LC	✓			✓	✓	✓	
01.12.2025	BC	✓	✓	✓	✓	✓	✓	✓
06.12.2025	LC	✓						
09.12.2025	LWG	✓			✓	✓	✓	
15.12.2025	BIC	✓	✓	✓	✓	✓	✓	✓
16.12.2025	LC	✓			✓	✓		
17.12.2025	LC	✓			✓	✓	✓	
17.12.2025	IC	✓	✓	✓				
18.12.2025	LC	✓			✓	✓		
22.12.2025	EXTRAOrdinary Meeting	✓	✓	✓	✓	✓	✓	✓
12.01.2026	EXTRAOrdinary Meeting	✓	✓	✓	✓	✓		
15.01.2026	IC	✓	✓	✓				✓
19.01.2026	PS/BIC	✓	✓	✓	✓	✓	✓	✓
20.01.2026	LC	✓				✓	✓	✓
28.01.2026	LC	✓	✓	✓		✓		
30.01.2026	BIC	✓	✓	✓	✓	✓		✓
02.02.2026	PS/BIC	✓	✓	✓	✓	✓		
03.02.2026	LC	✓		✓		✓	✓	
11.02.2026	LC	✓			✓	✓	✓	
16.02.2026	BC	✓	✓	✓	✓	✓	✓	✓
18.02.2026	IC	✓	✓	✓				✓
24.02.2026	LC				✓		✓	
25.02.2026	BDFA	✓	✓	✓		✓	✓	
05.03.2026	PS/BIC	✓	✓		✓		✓	✓
11.03.2026	LC	✓			✓	✓		
18.03.2026	IC	✓	✓	✓				✓
24.03.2026	LWG	✓			✓	✓	✓	
25.03.2026	BDFA	✓	✓	✓				
07.04.2026	PS/BIC	✓	✓	✓	✓	✓	✓	
08.04.2026	LC	✓			✓	✓	✓	
20.04.2026	BIC	✓	✓	✓	✓	✓		✓
22.04.2026	LC	✓			✓	✓	✓	

Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026



29.04.2026	LC	✓				✓	✓	
30.04.2026	BDFA	✓	✓	✓				
74 Meetings in Total		£0.00	£0.00	£0.00	£1,189.97	£1,324.72	£1,135.50	£888.01
SUMMARY OF ALLOWANCE CLAIMS								

*Members' Attendance Allowances are paid in accordance with the Local Government (Members' Attendance Allowances) Order 2013.
Statutory Document No. 0371/13.*

Abbreviations used within the Report:

ASM = Annual Statutory Meeting.

PS = Public Session Board meetings.

BIC = Board in Committee meetings

EOM = Extra Ordinary Meetings of the Board.

BDFA = Business and Development and Finance and Administration Committee.

IC = Infrastructure Committee.

LC = Leisure Committee.

LWG = Leisure Working Group.

✓ = members attendance at meeting.

Castletown Town Commissioners

Commissioners Meetings and Members Attendance Report

Municipal Year May 2025 to April 2026



Appendix 3.

Some* of the main services and facilities normally provided by the Castletown Town Commissioners:

- Town Hall Office.
- Public Information and Advice.
- Public and Visitor Information.
- Civic Hall.
- Public Library.
- The Market Square Management during the Visitor Period.
- Public Toilets.
- Poulson Park.
- Floral Displays.
- Refuse Collection.
- Street Lighting.
- Bowling Green.>
- Tennis Courts.>
- Works Depot.
- Public Sector Housing – Management and Maintenance.
- Play Areas.
- Christmas Lights & Festivities.
- Public Off-Street Car Parks.
- Castletown Events - Support/Assistance.
- Highway Cleaning.£ <
- Highway Weeding.£ <
- Planning oversight.
- Painting of Street Furniture.
- Provision of Public Seating.
- Byelaws.
- Litter and Dog Bins & emptying.
- Grass Cutting.
- Hedge Cutting.£ <
- Gulley Emptying.£ <
- Maintenance of the Town's War Memorial.
- Public Southern Swimming Pool.£ ^
- Southern Civic Amenity Site.£ ^
- Sheltered Elderly Person Accommodation.^

Note:

* The list is not definitive.

> = facility leased to local Club.

< = On behalf of Department of Infrastructure.

£ = Rate contribution made or funded by the Castletown Town Commissioners.

^ = Joint Southern Authority/Board.

CTC Report1/F/Issued 7th July 2026 under the
Authority of the Castletown Town Commissioners